

# TEZPUR UNIVERSITY

(A Central University)

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Dt.- 26.4.2018

## Short Quotation Notice

Sealed quotation are invited from reputed printing press etc. for printing University Magazine "Srijan" for the year 2016-17 as per following details.


- 1) Size=1/4 Demy.
- 2) Total number of black and white pages(poems and articles)=130 pages
- 3) Cover page-hard in coloured glossy paper
- 4) 1 glossy coloured paper for editorial board.
- 5) 1 coloured glossy paper for editorial.
- 6) 1 coloured glossy paper for the note from faculties-in-charge.
- 7) 1 coloured glossy paper for the President's Message.
- 8) 1 coloured glossy paper for the Governor's Message
- 9) 1 coloured glossy paper for the outgoing Vice chancellor's Message.
- 10) 1 coloured glossy paper for the current Vice Chancellor's Message.
- 11) 1 coloured glossy paper for the DSW's message.
- 12) 8 coloured glossy paper for photographs.
- 13) Total Number of copies of the Magazine-3000 copies.

It is requested to quote rate for per copy as well as per inside pages(Black and white , coloured and photograph) . **Quotation to be submitted within 21 days from issue of this notice.**

## Terms and conditions

1. The University reserved the right to accept or reject any or all the quotations without assigning any reasons thereof.
2. Quotations has to be submitted along with-
  - i) a non-refundable quotation fee of Rs. 500/-, through DD in favour of Registrar Tezpur University, Payable at Tezpur.
  - ii) Earnest money amounting to Rs. 5,000/-(refundable) , through DD in favour of Registrar Tezpur University, Payable at Tezpur.
3. Payment for the work will be released after completion and delivery of materials.
4. Delivery to be made free of cost.
5. The number of inside pages may vary.

  
(Upakul Sarmah)  
Asstt. Registrar (GA)

  
Asstt. Registrar(GA)

Copy to: 1) F.O. for information.

- 2) Web Master for uploading the notice in our website.
- 3) Concerned file.

सहायक कुलसचिव (सा.प.)  
तेजपुर विश्वविद्यालय  
Assistant Registrar (G.)  
Tezpur University