



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

**NOTICE INVITING TENDER**

**(Tender No. TU/EC/ELECTRICAL/489/2025-26 Dated: 11-06-2025)**

E- tenders from reputed OEM/Channel Partner are invited in two bid systems for and on behalf of Tezpur University, Napaam , Tezpur , Dist. : Sonitpur (Assam) for the work mentioned below.

Tender Name	<b>Replacement of Air Conditioner in Council Hall, Tezpur University Campus, Napaam.</b>
Tender No.	<b>TU/EC/ELECTRICAL/489/2025-26 Dated: 11-06-2025</b>
Estimated Cost	<b>Rs.18,00,000.00</b>
Published Date	<b>Wednesday, 11 June,2025 (18.00 Hours)</b>
Bid Document download start date	<b>Wednesday, 11 June,2025 (18.15 Hours)</b>
Bid document submission start date	<b>Wednesday, 11 June,2025 (18.30 Hours)</b>
Bid submission closing date	<b>Saturday, 21 June,2025 (12.00 hrs)</b>
Date of Opening of Technical Bid	<b>Monday, 23 June,2025 (12.00 hrs)</b>
Date of Opening of Price Bid	<b>Will be informed later on through CPP Portal</b>
Time of completion	60 (Sixty) days
Tender Fee (Non-refundable)	<b>Rs.2,000.00 (Rupees Two Thousand only)</b> <b>(Tender Fee, Earnest Money Deposit (EMD) and Affidavit of Declaration regarding Correctness of Documents should reach The Registrar, Tezpur University, Napaam, Tezpur, Dist.: -Sonitpur, Assam, PIN:- 784028 before the bid opening date.)</b>
EMD (Earnest Money Deposit)	<b>Rs.36,000.00</b>
<b>Bid Submission Form</b>	<b>Bidders must duly fill up the <u>Bid Submission Form</u> in all respect enclosed in the Tender Document.</b>
Validity of tender	180 Days

**Qualifying criteria for interested contractor/bidder:**

1. Registered with Govt./Semi Govt. Departments/Autonomous Bodies, who award works, in appropriate class.
2. Average Annual Turnover for any 3 consecutive financial years during last 4years, starting from Financial Year 2021-22, shall not be less than **5.94 lakhs**.
3. The tenderer must be a reputed Original Equipment Manufacturer (OEM) / OEM Authorised Sales & Service Channel Partner and must have valid OEM certificate.
4. OEM should have registered office in India and branch office in Assam preferably.
5. The product should have safety standards as per regulatory authority (necessary documents to be attached)
6. Original Equipment Manufacturer (OEM) / OEM Authorised Sales & Service Channel Partner are eligible to participate in the tender provided: -
  - a) They have to submit OEM certificate or OEM Authorised Sales & Service Channel Partner certificate and power of attorney to transact business on behalf of the manufacturer. They may submit the bill, if specially authorised by the OEM.
  - b) **The approved Bidder has to submit an undertaking in non-judicial stamp paper attested by Notary Public for comprehensive warranty on the entire system for 01(one) years and 05 (five) years comprehensive warranty for Compressor.**
7. Should have **completed** satisfactorily Air-Conditioning work of (i) *one work* of value not less than **14.40 Lakh against single work order OR** (ii) two works of value not less than **9.00 Lakh** each against *two separate work orders OR* (iii) three works of value not less than **7.20 Lakh** each against *three separate work orders* during last seven years in Govt./ Semi Govt. Department/Autonomous Body supported by **work order and completion certificate**. **Certificate produced as Sub-contractor shall not be accepted.**
8. The tenderer shall sign and stamp each page of this tender document as token of having read, understood and comply with tender, the terms and conditions contained herein. This tender document is required to be uploaded on the website <https://eprocure.gov.in> **along with scanned copies PAN, GST and qualifying documents, as per the qualifying criteria stated above in serial no.1,2 and 3.** Incomplete bid documents shall be rejected without giving any reason. **There is no need to submit the hard copy of the Tender Document and other documents** except Original Declaration regarding correctness of information submitted in this Tender as per NIT in affidavit (**As per Annexure V**), Tender Fee (non-refundable) and Earnest Money Deposit(refundable)
9. Bidders will be required to upload the scanned copies of the Demand Draft against tender fee (non-refundable) and EMD (Earnest Money Deposit) drawn in favour of the Registrar, Tezpur University payable at Tezpur along with the Declaration regarding correctness as per NIT in affidavit and other qualifying documents as per tender and sealed and signed tender document.
10. Declaration regarding correctness of information submitted in this Tender as per NIT in Affidavit and Tender fee (non-refundable) and EMD (Earnest Money Deposit) must be submitted in a sealed envelope to be super scribed this tender name & the name of your agency and must reach *The Registrar, Tezpur University* before the last date & time for receipt of Bid.
11. **Bidders are required to upload the following documents. Non-submission will lead to disqualification of the bid.**
  - (a) EMD and Tender Fee.
  - (b) Affidavit for correctness of information as per **Annexure-V**
  - (c) Bank Solvency Certificate in prescribed format (As per **Annexure-III** of this tender document) from any nationalized/Scheduled commercial bank issued during 06(Six) months prior to the date of publication of this NIT or after the date of publication of this NIT satisfying at least 25% (twenty-five) of the value put to this tender.
  - (d) Annual turnover certificate from Chartered Accountant.
  - (e) PAN.
  - (f) GST Registration.

- (g) Original Equipment Manufacturer (OEM) / OEM Authorised Sales & Service Channel Partner certificate.
- (h) Work order(s) & completion certificate(s) to satisfy the Sl. No. 7 of qualifying criteria of this NIT.
- (i) The prospective bidders must visit the work site before submission of the tender. The bidders have to submit the evidence of Site Visit in the form of a certificate with Geo Tag Photograph duly certified by Concerned Executive Engineer, Tezpur University
- (j) **Bidder(s) offering buy back value for the Existing Package Air Conditioning System may submit their buy back value in a separate Sheet as per Annexure-VII.**

**12. Bidder's Technical capability will be determined as per the format given in Annexure-VI. Technically disqualified bidder's price bid will not be opened and will not be considered for the next step.**

- 13. Downloading of tender paper by a bidder does not automatically mean that the bidder is considered qualified for the work. Tezpur University reserves the right to accept or reject any or all the tender document without assigning any reason thereof.
- 14. The acceptance of tender will rest with the authority of Tezpur University, Napaam, Tezpur who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reason thereof. The work may be allotted in part or whole at the discretion of competent authority of the University.
- 15. For any clarifications regarding site conditions, items of work or any other points/ conditions related to tender, The Executive Engineer, Tezpur University, Napaam may be contacted during office hours on all working days. (Phone-9435081716)

Sd/-  
Registrar,  
Tezpur University